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List of Full-Time Jobs Filled
For the period of December 1, 2016 – November 30, 2017

<u>Job Title</u>	<u>Department</u>	<u>Date Filled</u>
Office Specialist	Human Resources	1/23/2017
Television General Manager	Television	2/6/2017
HR Assistant	Human Resources	2/16/2017
Radio Producer	Radio	2/20/2017
Sr. Editor	Radio	3/01/2017
Director of Individual Giving	Individual Giving	4/17/2017
Web Editor	Digital & Social Media	7/10/2017
Database Administrator	Individual Giving	8/1/2017
Education Specialist	Marketing	8/7/2017
Radio Production Associate	Radio	8/7/2017
Producer/Reporter	News	9/25/2017
Newscast Producer/Reporter	News	10/2/2017
Front-End Web Developer	Digital & Social Media	10/9/2017
Events & Development Coordinator	Individual Giving	10/25/2017
Marketing Coordinator	Marketing	10/30/2017
On-Air Pledge Producer	Individual Giving	11/13/2017

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Recruitment Sources Utilized for Full-Time Vacancies

Office Specialist						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	AJC Online (Monster)	Georgia Association of Broadcasters	CPB Jobline	Georgia Department of Labor	Latin American Association	Alliance for Women in Media
The National Association of Asian American Professionals	Association of Women in Communications	The Atlanta Journal-Constitution				

Television General Manager						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
AJC Online (Monster)	Georgia Association of Broadcasters	CPB Jobline	Georgia Department of Labor	Alliance for Women in Media	The National Association of Asian American Professionals	Association of Women in Communications
Current						

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HR Assistant						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	AJC Online (Monster)	Georgia Association of Broadcasters	CPB Jobline	Georgia Department of Labor	Latin American Association	Alliance for Women in Media
The National Association of Asian American Professionals	Association of Women in Communications	The Atlanta Journal-Constitution				

Radio Producer						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	AJC Online (Monster)	Georgia Association of Broadcasters	CPB Jobline	Georgia Department of Labor	Latin American Association	Alliance for Women in Media
The National Association of Asian American Professionals	Association of Women in Communications	The Atlanta Journal-Constitution	Current			

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Sr. Editor						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
AJC Online (Monster)	Georgia Association of Broadcasters	CPB Jobline	Georgia Department of Labor	Latin American Association	Alliance for Women in Media	The National Association of Asian American Professionals
Association of Women in Communications	The Atlanta Journal-Constitution	Current				

Director of Individual Giving						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	AJC Online (Monster)	Georgia Association of Broadcasters	CPB Jobline	Georgia Department of Labor	Latin American Association	Alliance for Women in Media
The National Association of Asian American Professionals	Association of Women in Communications	The Atlanta Journal-Constitution	Current	Work For Good	Association for Fundraising Professionals	Chronicle of Philanthropy
Greater Public (DEI)	Atlanta Association of Black Journalist	National Association of Black Journalists	National Association of Hispanic Journalists			

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Web Editor						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	CPB Jobline	Georgia Department of Labor	Georgia Association of Broadcasters	AJC Online (Monster)	The Atlanta Journal-Constitution	Alliance for Women in Media
Association of Women in Communications	Latin American Association	The National Association of Asian American Professionals	Atlanta Association of Black Journalist	National Association of Black Journalists	National Association of Hispanic Journalists	Art Institute of Atlanta (Aii)
Digital Media Jobs Network	Mashable					

Database Administrator						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	CPB Jobline	Georgia Department of Labor	Georgia Association of Broadcasters	AJC Online (Monster)	LinkedIn	Alliance for Women in Media
Association of Women in Communications	Latin American Association	The National Association of Asian American Professionals	Work For Good	Association of Fundraising Professionals	Current (Online)	Dice

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Education Specialist						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	CPB Jobline	Georgia Department of Labor	Georgia Association of Broadcasters	AJC Online (Monster)	The Atlanta Journal-Constitution	Alliance for Women in Media
Association of Women in Communications	Latin American Association	The National Association of Asian American Professionals	Work For Good	Association of Fundraising Professionals	Chronicle of Philanthropy	Greater Public (DEI)

Radio Production Associate						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	CPB Jobline	Georgia Department of Labor	Georgia Association of Broadcasters	AJC Online (Monster)	Alliance for Women in Media	Association of Women in Communications
Latin American Association	The National Association of Asian American Professionals	Atlanta Association of Black Journalist	National Association of Black Journalists	National Association of Hispanic Journalists		

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Producer/Reporter						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	CPB Jobline	Georgia Department of Labor	Georgia Association of Broadcasters	AJC Online (Monster)	LinkedIn	Alliance for Women in Media
Association of Women in Communications	Latin American Association	The National Association of Asian American Professionals	Atlanta Association of Black Journalist	National Association of Black Journalists	National Association of Hispanic Journalists	Journalismnext.com
Current						

Newscast Producer/Reporter						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	CPB Jobline	Georgia Department of Labor	Georgia Association of Broadcasters	AJC Online (Monster)	LinkedIn	Alliance for Women in Media
Association of Women in Communications	Latin American Association	The National Association of Asian American Professionals				

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Front-End Web Developer						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	CPB Jobline	Georgia Department of Labor	Georgia Association of Broadcasters	AJC Online (Monster)	LinkedIn	Alliance for Women in Media
Association of Women in Communications	Latin American Association	The National Association of Asian American Professionals	Atlanta Association of Black Journalist	National Association of Black Journalists	National Association of Hispanic Journalists	Art Institute of Atlanta (Aii)
Digital Media Jobs Network	Mashable	Dice	Glassdoor			

Events & Development Coordinator						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	CPB Jobline	Georgia Department of Labor	Georgia Association of Broadcasters	AJC Online (Monster)	LinkedIn	Alliance for Women in Media
Association of Women in Communications	Latin American Association	The National Association of Asian American Professionals				

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Marketing Coordinator						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	CPB Jobline	Georgia Department of Labor	Georgia Association of Broadcasters	AJC Online (Monster)	LinkedIn	Alliance for Women in Media
Association of Women in Communications	Latin American Association	The National Association of Asian American Professionals	American Marketing Association			

On-Air Pledge Producer						
Internal (PBA Intranet)	PBA Website	VA Atlanta Regional Office	Asian American Resource Center	Fulton Atlanta Community Action Authority	Georgia Hispanic Chamber of Commerce	Briggs & Associates
Public Media Business Association	CPB Jobline	Georgia Department of Labor	Georgia Association of Broadcasters	AJC Online (Monster)	LinkedIn	Alliance for Women in Media
Association of Women in Communications	Latin American Association	The National Association of Asian American Professionals				



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*A complete listing of sources used for recruitment purposes with specific contact information has been compiled and listed in the section, Recruitment Sources Contact Information.

Recruitment Sources Contact Information

Contact Name	Recruitment Source	Email	Address	City, State, Zip	Phone	Fax	Type
Ken Maiden	Internal	hr@pba.org	740 Bismark Rd.	Atlanta, GA 30324	678-686-0321	678-553-3026	Internal/ Intranet
Samantha Canuel	PBA.org	scanuel@pba.org	740 Bismark Rd.	Atlanta, GA 30324	678-553-3032	N/A	Internet/ Email
Erik Dunham	CPB Jobline	edunham@cpb.org	401 Nineth Street, NW	Washington, DC 20004	202-879-9671	202-879-9768	Internet
Jennifer Kler	VA- Atlanta Regional Office	Jennifer.kler@va.gov	1700 Clairmont Rd.	Decatur, GA 30033	800-827-1000	404-929-5819	Email
Theresa Austin	Georgia Department of Labor	North_metro_cc@dol.state.ga.us	2943 North Druid Hills Rd.	Atlanta, GA 30329	404-679-5200	404-679-1713	Internet
Michelle Kang	Asian American Resource Center	aarc@aarc-atlanta.org	2855 Rolling Pin Lane	Suwanee, GA 30024	770-270-0663	770-270-0979	Email
Frank Holloway	Fulton Atlanta Community Action Authority	fholloway@bellsouth.net	1690 Chantilly Drive	Atlanta, GA 30324	404-320-0166	404-320-9611	Email
Juanita Rivera	Georgia Hispanic Chamber of Commerce	jrivera@ghcc.org	99 West Paces Ferry, Suite 200	Atlanta, GA 30305	404-929-9998	404-816-9190	Email
Kristyn Walecka	Public Media Business Association	info@pmbaonline.org	7918 Jones Branch Drive, Suite 300	McLean, VA 22102	703-506-329	703-506-3266	Email

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Luke Story	Georgia Association of Broadcasters	lstory@gab.org	6 West Druid Hills Drive NE, Suite 330	Atlanta, Georgia 30329	770-395-7200	770-395-7235	Internet
Chelle Shell	Work For Good	chelle@workforgood.org	100 Peachtree NW, Suite 1500	Atlanta, GA 30303	1-888-656-6257	404-521-0487	Internet
Emily Lowrey	Current.org	Emily.lowrey@gmail.com	6930 Carroll Ave., Suite 350	Takoma Park, MD 20912	877-745-8776, ext. 1	301-270-7241	Internet
Kina Easterling	Atlanta Journal-Constitution	seasterling@ajc.com	223 Perimeter Center Parkway	Atlanta, GA 30346	404-526-2561	404-526-2550	Email
Lisa Petty	AJCjobs.com (Monster.com)	Lisa.Petty@coxinc.com	223 Perimeter Center Pkwy	NE Atlanta, GA 30346	404-526-2713	978-823-4400	Internet
Marlen Ruiz	Latin American Association	mrui@thelaa.org	2750 Buford Hwy	Atlanta, GA 30324	404-638-1600	404-638-1806	Internet
Monique Baisden	The Art Institute of Atlanta (Aii)	mbaisden@aii.edu	6600 Peachtree Dunwoody Road	Atlanta, GA 30328	770.689.4870	770-394-9798	Email
Pamela Valenzuela	Association for Women in Communications	info@womcom.org	3337 Duke Street	Alexandria, VA 22314	703-370-7436	703-342-4311	Internet
Kate Niswander	Alliance for Women in Media	kniswnader@allwomeninmedia.org	1760 Old Meadow Rd #500	McLean, VA 22102	703-506-3290	703-506-3266	Internet
Natalia Prakash	National Association of Black Journalists	nabj@nabj.org	1100 Knight Hall, Suite 3100	College Park, Maryland 20742	301-405-0248	301-314-1714	Internet
Jenny Reineck	American Marketing Association	ama@ama-atlanta.com	166 14th St NE	Atlanta, GA 30309	312-542-9000	N/A	Internet

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William Xiong	The National Association of Asian American Professionals	wilxiong@gmail.com	4780 Ashford Dunwoody Rd Suite A, #443	Atlanta, GA 30338	404.409.2471	N/A	Internet
Cheryl Collier	Atlanta Association of Black Journalists	cherylcollier630@gmail.com	223 Perimeter Center Pkwy., 6 th Floor	Atlanta, GA 30346	404-526-7521	N/A	Email
Eric Wee	Journalism Next	eric@journalismnet.com	PO Box 60496	Pasadena, CA 91116	703-629-0178	N/A	Internet
Melissa Wilson	Chronicle of Philanthropy	display@philanthropy.com	1255 Twenty-Third Street NW	Washington, D.C. 20037	202-466-1230	202-466-2078	Internet
June Fox	Greater Public (DEI)	jfox@deiworksite.org	401 North 3 rd Street, Suite 370	Minneapolis, MN 55401	612-677-1505	612-677-1508	Internet
Hank Markosian	Digital Media Jobs Network	info@digitalmediajobsnetwork.com	N/A	N/A	N/A	N/A	Internet
Billie Pinegar	Dice	jobpostingexpress@dice.com	4101 NW Urbandale Drive	Urbandale, Iowa 50322	1-888-321-3423 Ext: 202198	515-280-1452	Internet
Nathan Funk	Association of Fundraising Professionals	Nathan.funk@boxwoodtech.com	4300 Wilson Blvd. Suite 300	Arlington, VA 22203	1-866-964-2765 Ext: 2737	1-703-684-0540	Internet



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Kevin Olivas	National Association of Hispanic Journalists	nahj@nahj.org	1050 Connecticut Avenue NW 10 th Floor	Washington, DC 20036	202-662-7145	202-662-7144	Internet
Simone Moonsamy	Briggs & Associates	simonembriggs@gmail.com	2300 Holcomb Bridge Rd. Suite 103, #366	Roswell, GA 30076	770-993-4559	770-552-7051	Email
Ashley Fromm	LinkedIn	afromm@linkedin.com	525 W Monroe St #200	Chicago, IL 60661	312-999-4705	N/A	Internet
Bree Silveira	Glassdoor	bsilveira@glassdoor.com	100 Shoreline Hwy 100a	Mill Valley, California 94941	(415) 339-9105	N/A	Internet
Alexandra Murphy	Mashable	amurphy@linkedin.com	114 5th Ave (at E 17th St)	New York, NY 10011	646-397-0874	N/A	Internet

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Total Number of Interviewees and Total Number of Interviewees Referred by Each Recruitment Source
(Complete towards the end of the year)

Listed are those sources for which interviewees were referred and actually interviewed.

Referrals (Referred by Station Employees).....	1
Referrals (Referred by Outside Source).....	4
PBA (Website).....	14
PBA Intranet (Internal).....	6
AJOnlinejobs.com (Monster).....	3
LinkedIn.....	12
Indeed.com.....	20
CPB Jobline.....	4
Work for Good.....	2
Glassdoor.....	2
Georgia Department of Labor.....	3
Work for Good.....	2
Glassdoor.....	1
Zip Recruiter.....	2
Total # of Interviewees.....	76

Description of Supplemental Outreach Initiatives

PBA Internship Program

The Public Broadcasting Atlanta internship program enables High School students, College Students (regardless of classification), and recent graduates of universities to gain real world experience in the world of broadcasting. As interns, students or recent graduates will work in a specified area of their interest. The experience that our internship program provides (depending on the area for which a student may participate in) can be in the form of: research, journalism, administrative, technical, professional, writing, etc. to be used for school credit or not. Internships are offered throughout the year and lasts no longer than a 9 month period.

Methods of recruitment are as follows:

- **Posting Internship opportunities on local colleges and university campus websites.**
- **Emailing/Faxing internship opportunities to local college and universities.**
- **Contacting employment services/departments within local colleges and universities.**
- **Posting opportunities on PBA website.**

Interns must complete the application process, show some experience in desired area of interest as a skill requirement in order to be considered for an open internship. The application, along with a resume and references, need to be submitted to PBA. The application will be evaluated by the Manager of the department that the applicant is applying for. After a round of interviews, the PBA Manager will select the best candidate(s) to receive an internship based on the eligibility requirements and qualifications.

Internship Report: There were 13 interns during this reporting period.



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Career/Internship/Volunteer Fairs

<u>Events Sponsored by Educational Institutions</u>	<u>Date</u>
Spring 2017 Career Fair at Georgia State University Contact: Colleen Perry Phone: 404-880-6791 Attendee(s): Kenneth Brown, <i>Sr. VP of Human Resources</i> & Ken Maiden, <i>Human Resources Coordinator</i>	March 20, 2017
Spring 2017 Career Fair at Kennesaw State University..... Contact: Ryan Whitfield Phone: 404-413-0103 Attendee(s): Kenneth Brown, <i>Sr. VP of Human Resources</i> & Ken Maiden, <i>Human Resources Coordinator</i>	March 22, 2017
Spring 2017 Speaker Series (Therrell High School)..... Contact: Mathew Hazel Phone: 404-802-5300 Attendee(s): Rose Holmes, <i>Host/Reporter</i> , Cassandra Douglas, <i>Director of Digital & Social Media</i> . Kimberly Harbrecht, <i>Atlanta PlanIt Manager</i> , Candace Wheeler, <i>Sr. Producer</i> , Maegan Smith, <i>Web Copy Manager</i>	May 24, 2017
Fall 2017 Douglas High School’s Junior Achievement Academy (Hosted by PBA) Contact: TeCori Elder-Scott Phone: 253-680-9817 Attendee(s): Hosted by Public Broadcasting Atlanta Employees at PBA Studio	September 24, 2017
Fall 2017 Career Fair at Kennesaw State University..... Contact: Ryan Whitfield Phone: 470-578-6555 Attendee(s): Kenneth Brown, <i>Sr. VP of Human Resources</i> & Ken Maiden, <i>Human Resources Coordinator</i>	October 17, 2017

<u>Co-Sponsored Career Fair(s)</u>	<u>Date</u>
Broadcaster’s Job Fair..... Co-sponsorship with the Georgia Association of Broadcasters and <i>Congressman David Scott 13th Congressional Districts 14th Annual Job Fair</i> Contact: Luke Story Phone: 770-395-7200 Attendee(s): Kenneth Brown, <i>Sr. VP of Human Resources</i> & Ken Maiden, <i>Human Resources Coordinator</i>	April 28, 2017
Broadcaster’s Job Fair..... Co-sponsorship with the Georgia Association of Broadcasters and Georgia State University <i>Spring 2017 Career & Internship Fair at Georgia State University</i> Contact: Luke Story Phone: 770-395-7200 Attendee(s): Kenneth Brown, <i>Sr. VP of Human Resources</i> & Ken Maiden, <i>Human Resources Coordinator</i>	October 11, 2017

List of each Upper-Level Opening in a Job Bank or Newsletter of a Media Trade Group with a Broad-Based Membership, including Participation of Women and Minorities.

All upper-level positions during the reporting period were listed with professional trade organizations with substantial minority and female participation, as shown in the recruitment listings above.